

## Introduction to the Visitation/Contact Request Form

After we noted our appearance as Jenny's co-counsel, we learned that her temporary guardians and their attorney would not let us see Jenny unless we agreed to the terms on their "Visitation/Contact Request Form." At trial, one of our experts described those conditions as the most extreme he had ever seen, relegating Jenny to a type of "civil death."

Of note are the "Rules of Conduct" which state that Jenny's visitors could not discuss the guardianship case with her. When we asked if this condition applied to us, as her counsel, we were told it did.

# Visitation/Contact Request Form

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**Visitation/contact for:** Margaret J. Hatch  
P. O. Box 6161  
Newport News, VA 23606  
[mjhvrps@verizon.net](mailto:mjhvrps@verizon.net)

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## Description of Visit or Contact

Type of visit/contact:    \_\_\_ On-site visit                                \_\_\_ Pick-up for off-site visit

Date of visit/contact: \_\_\_\_\_

Beginning time: \_\_\_\_\_ Projected end time: \_\_\_\_\_

Location(s): \_\_\_\_\_

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Purpose/additional information: \_\_\_\_\_

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## Requestor

Responsible Party: \_\_\_\_\_

Phone (cell): \_\_\_\_\_ Email: \_\_\_\_\_

Additional Visitors: \_\_\_\_\_

(ALL additional individuals must be listed and must present ID at time of visit)

*I have read and agreed to the Visitation/Contact Terms and Conditions. Both pages must be signed.*

\_\_\_\_\_  
Signature of Responsible Party

\_\_\_\_\_  
Date Submitted

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## Authorization

Special Instructions: \_\_\_\_\_

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\_\_\_\_\_  
Signature of Guardian

\_\_\_\_\_  
Date Approved

Complete and sign both sides. Email completed form to [mjhvrps@verizon.net](mailto:mjhvrps@verizon.net) or mail to address shown above.

# Visitation/Contact Terms and Conditions Agreement

NOTE: Per court order dated February 19, 2013, the temporary guardians may restrict visitation and direct contact with Margaret J. Hatch. All individuals or groups of individuals must agree to the following terms and conditions prior to visitation or direct contact being granted. Failure to comply may result in early termination of an approved visit or in disapproval of future visitation requests.

- Definitions of terms.** The term "Visitor(s)" refers any individual or groups of individuals requesting either an on-site visit at Eggleston Services or pick-up for an off-site visit. "Visitation or direct contact" refers to any connection, interaction, physical contact, contact by telephone or social media, or other communication between the Visitor(s) and Margaret J. Hatch. "Responsible Party" refers to the individual, or the primary individual within a group of individuals, who is responsible for compliance with these terms and conditions. "Additional Visitors" refers to any visitors, in addition to the Responsible Party, who may be visiting or have direct contact with Margaret J. Hatch during a scheduled or unscheduled visit.
- Request for visitation or direct contact.** All Visitor(s) must submit, in writing, a Visitation/Contact Request Form and obtain approval, in writing, from the temporary guardian prior to visitation or direct contact with Margaret J. Hatch. Gifts, food items, letters, and packages must be delivered through Eggleston Services or the temporary guardian. To allow sufficient time for the request to be processed, coordinated with Eggleston Services, and approved, **48 hour advance notice is requested**; requests on shorter notice may not be processed in sufficient time to grant the request.
- Identification of visitors.** All individuals or group of individuals requesting a visitation or direct contact must be identified on the Visitation/Contact Request Form, including both a Responsible Party and any Additional Visitors. Visitor(s) must present a valid government-issued photo ID, which may be photocopied and retained for future visits, and must also identify contact information (cell phone, email address) if the visitor needs to be contacted for any reason.
- Identification of location of visit.** For off-site visits, the Responsible Party must identify any and all locations of the visit or direct contact, as specifically as possible, on the Visitation/Contact Request Form. The temporary guardian may, at their discretion, require visits to be held on-site and supervised by the temporary guardian and/or Eggleston Services.
- Identification of purpose of visit.** The Responsible Party must identify any and all purposes of the visit on the Visitation/Contact Request form as specifically as possible.
- Rules of Conduct.** In the best interests of Margaret J. Hatch, all Visitor(s) agree to comply with these rules of conduct. All Visitor(s) agree to not discuss any aspects of the on-going guardianship case, nor suggest any outcomes of the case, with Margaret J. Hatch. All Visitor(s) agree to not publicly disclose or discuss, directly or through others, any aspect of the case or the visit with Margaret J. Hatch with any television, radio, news, commentary, political, social media, or other public communication. This includes disclosures and discussions prior to, during, and after any visitation or direct contact with Margaret J. Hatch. Extended or inappropriate physical contact is not permitted.
- Agreement to the Terms and Conditions.** The Responsible Party must sign both the Visitation/Contact Request Form and sign this Visitation/Contact Terms and Conditions Agreement. **Both pages must be signed prior to approval of visitation.** The Responsible Party's signature indicates understanding and compliance with these terms and conditions, and that they will act according to the Rules of Contact in the best interests of Margaret J. Hatch as stated above. The Responsible Party must ensure that any Additional Visitors comply with the terms and conditions stated in this document.
- Authorization.** The temporary guardian, at their discretion, will authorize or disapprove the request based on the availability of Margaret J. Hatch; on the availability of Eggleston Services staff or the temporary guardians for transportation and/or supervision; and on demonstrated or anticipated compliance with these terms and conditions. If any Special Instructions or restrictions are identified by the guardians, these must be agreed to prior to the visitation or direct contact.
- Noncompliance.** Noncompliance with or violation of these terms and conditions, either by the Responsible Party or by any Additional Visitors, or interactions resulting in Margaret J. Hatch becoming upset or highly emotional, may result in early termination of an approved visit or in disapproval of future visitation requests.

***I have read and agreed to these Visitation/Contact Terms and Conditions***

\_\_\_\_\_  
Signature of Responsible Party

\_\_\_\_\_  
Date Submitted